Guideline

1. There are three types of Technical Meeting Request Forms (TMRFs) by Eurographics, the
   - Eurographics TMRF for standard Eurographics Workshops and Symposia (this one)
   - Eurographics/ACM SIGGRAPH cosponsoring TMRF
   - Eurographics/IEEE vgtc cosponsoring TMRF.
2. This guideline gives additional information which may help to fill the form. More comprehensive information can be found in the Eurographics Workshops and Symposia Handbook.
3. Section B: This means the URL of the homepage of the event.
4. Section C: It should be checked for whether conflicts with other conferences of the field are avoided.
5. Section D: This is the institution which takes over the responsibility for the conference, including the financial liability.
6. Section E: The general chairs are the contact persons with respect to the organization of the conference. Usually one of them is a member of the organizing institution. At least one general chair is required.
7. Section F: The programme chairs are responsible for the scientific content of the event. At least one programme chair is required.
8. Section G: In-cooperation with an association means an involvement of the association without financial liability.
   According to an affiliation agreement, a Eurographics event can be organized in-cooperation with ACM SIGGRAPH. One advantage is that the proceedings, if any, can be made accessible in the ACM Digital Library. If in-cooperation with ACM SIGGRAPH is necessary or desired, an ACM in-cooperation TMRF has to be submitted to the ACM headquarters. This form is available on [http://www.acm.org/sig_volunteer_info/conference_manual/incooptmrfpage.htm](http://www.acm.org/sig_volunteer_info/conference_manual/incooptmrfpage.htm).
   Hints on filling the ACM in-cooperation TMRF are given in section 4.7 of the Eurographics Workshops and Symposia Handbook.
9. Section H: The call for papers should comprehend the names of the members of the programme committee.
10. Section I: Information on the services offered by Eurographics is available as follows:
   - E-payment and Registration Service: Contact: epayment-support@eg.org.
   The costs for using those services should be taken into account in the budget of the event. For details see Sections 4.3 and 4.4 of the Eurographics Workshops and Symposia Handbook.

Eurographics TMRF

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11. Section J: For details see section 4.4 of the Eurographics Workshops and Symposia Handbook.

The budget conference fee is the income to the budget of the event from the conference fees paid by the participants of the event. It is equal to the fees paid by participants being EG members. All other participants, except members of cooperation associations if agreed by Eurographics, pay a higher fee which includes a non-Eurographics-membership differential. The non-Eurographics-membership differential goes to Eurographics and thus must not be part of the budget.

12. Section K: The most important policies are subject of the sections 4.4 (The budget plan), 4.7 (ACM in-cooperation TMRF), 4.10 (Reports) and 4.11 (Invoices) of the Eurographics Workshops and Symposia Handbook.

13. The filled Eurographics TMRF has to be submitted to the Chair of the Eurographics Workshops and Symposia Board, preferably by email, workshop-board-chair@eg.org

The postal address of the current chair is

Heinrich Müller, University of Dortmund, D-44221 Dortmund, Germany, Fax: +49 231 755 6321.
Acronym and Full Title of Meeting: EGSR2009, 20th Eurographics Symposium on Rendering

URL: http://iiia.udg.edu/EGSR2009/

Conference Dates and Location: June 29th – July 1st, 2009, Girona, Spain

Organizing institution: Universitat de Girona

Event Chairs:
Name: Ignacio Martín
Affiliation: Universitat de Girona
Address: Edifici P4, Campus Montilivi, 17071 Girona, Spain
E-mail: ignacio.martin@udg.edu
Phone: +34 652 87 21 15
Eurographics member: yes

Name: Celine Loscos
Affiliation: Universitat de Girona
Address: Edifici P4, Campus Montilivi, 17071 Girona, Spain
E-mail: celine.loscos@udg.edu
Phone: __________
Eurographics member: yes

Programme Chairs:
Name: Hendrik Lensch
Affiliation: Max-Planck-Institut für Informatik
E-mail: lensch@mpi-inf.mpg.de
Eurographics member: yes

Name: Peter-Pike Sloan
Affiliation: ___
E-mail: ___
Eurographics member: no

Cooperating Organizations:
Cooperation with ACM SIGGRAPH: No
If yes, the filled ACM in-cooperation form has to be attached.
Other cooperating organizations:

Call for Papers: to be attached.
Request for Eurographics services:

Proceedings published by EG Publishing: Yes
If yes, number of copies: 140

EG Submission and Reviewing Management System SRM: Yes

EG E-payment and Registration Service: Yes
J. Budget:

Total Revenue Budget: 48830  
Total Expense Budget: 49681.8

- Budget conference fee of a non-student participant: 335
- Budget conference fee of a student participant: 243
- Conference fee of a non-student EG-member: 370
- Conference fee of a student EG-member: 265
- Conference fee of a non-student non-EG-member: 460
- Conference fee of a student non-EG-member: 315

Budget plan: to be attached
K. We accept the Eurographics event policies documented in chapter 4 of the Eurographics Workshops and Symposia Handbook.

For ________________________________ Date __________________________
(Notve of Organization)

By ________________________________ Signature ______________________
(Print Name)

Event Chair ________________________________ Signature ______________________
(Ignacio Martin)

(Print Name)