

EUROGRAPHICS General Assembly

The Eighteenth General Assembly of the EUROGRAPHICS Association was held at Hotel Agro, Budapest, Hungary on Saturday, August 6th, at 17.45. The Chairman, W.T. Hewitt, welcomed the 51 members present.

1. Minutes of the Seventeenth General Assembly

Acceptance of the Minutes of the seventeenth General Assembly, published in Computer Graphics Forum, Vol. 15, No. 5, pp. 367-372 (1996), was proposed by the Chairman and seconded by Dr Bono. The minutes were approved nem con.

2. Matters Arising

At the 1996 General Assembly, Dr Mumford asked for statistics on the election results showing the success rate for new candidates and the rate of introduction of new blood into the Executive committee.

The Treasurer presented a foil tabulating the composition of the Executive Committee since 1989 and election candidates for each year. The main conclusion is that new blood is only introduced into the Executive Committee through the retirement or resignation of an existing member. The Treasurer said that the Professional Board were concerned about this situation and would be bringing forward some proposals to balance continuity against the need to encourage new people to join the Committee. He indicated that one approach being considered is to limit the number of terms of office a member might serve without taking a year out.

Professor Grimsdale commented that many associations achieve stability through a permanent secretariat. He stressed the need for long term continuity in the Association as well as the need for new members. He felt a small core of long serving members is necessary to preserve stability. The Chairman and Professor Arnold pointed out, that not all the Officers of the Association are necessarily drawn from the

elected members of the Executive Committee and so a degree of stability can be provided in this way.

There were no further matters arising.

3. Chairman's Report

The Chairman gave an annual report of the activities of the Association. He reminded members that EUROGRAPHICS is an Association of professionals to help professionals in their careers in computer graphics and interactive digital media. The target audience of the Association is professionals who are active in research and development in academe, industry and commerce.

3.1. Works hops

The Workshops Board supervises the workshops programme.

Seven workshops have been held in 1997, including the Hardware Workshop which this year was organized jointly with Siggraph and was held during Siggraph '97. Several hundred people have participated this very successful series of workshops. The Association's appreciation of the efforts of workshop organizers was recorded. Four workshops are currently at the planning stage for 1998, Design Specification and Verification of Interactive Systems (3-5 June 1998, Abingdon, UK), Rendering Techniques (24-26 June 1998, Vienna, Austria), Parallel Graphics (France), Visualization in Scientific Computing (Germany) and Implicit Surfaces. It is expected that other workshops will be held during EUROGRAPHICS '98 in Lisbon.

3.2. Publications

Due to exceptional circumstances, there have been lengthy delays in the delivery of issues 1 and 2 of Computer Graphics Forum volume 16. Issue 1 was delivered to members about 1 month ago, and issue 2 is now ready to be mailed. The Chairman said that a letter of apology had been sent to all members and that

steps were being taken to ensure that such problems do not recur in future.

A new contract for Computer Graphics Forum has been negotiated with Blackwells, as a result of which the journal will be available electronically as well as on paper with effect from the first issue of 1998. The number of issues of the journal per volume will reduce from 5 to 4, but the total page count will remain unchanged. All members will automatically receive the conference proceedings issue. Blackwells have taken a share in the ownership of the journal, which is a sign of their strong commitment to the journal and augurs well for the future development of the journal. The financial package agreed with Blackwells will lead to significant savings for the Association.

Four new titles will be published by Springer-Wien in the EUROGRAPHICS book series during 1997. Two are already available.

The EUROGRAPHICS publications catalogue is maintained at the EUROGRAPHICS World Wide Web site (<http://www.eg.org>) and is the definitive source of information about all EUROGRAPHICS publications. A printed catalogue is no longer produced, but a paper copy can be printed from the web site. The web site also holds ordering information.

3.3. Operations Board

The Operations Board has done sterling work in maintaining the day-to-day operation of the Association. Membership has grown by 8% over the last year which is very encouraging. The Association now has around 600 members.

The EUROGRAPHICS web site has developed significantly during the year. Responsibility for the site now rests with Ivan Herman in the Operations Board. The Chairman commented on the outstanding job done by Ivan. He reminded members to sign up to the electronic mailing lists which will be used increasingly to send out announcements and other information to members. The web site also gives access to mailing lists for communicating with the Officers, Executive Committee and Executive Board. There are also private document servers for the Executive Committee and Board.

3.4. Professional Board

The main work of the Professional Board during the year has been concerned with renewal of liaison agreements with other societies.

3.5. Promotions Board

Werner Hansmann and David Arnold co-chair the Promotions Board. The Board organized the EUROGRAPHICS stand at Siggraph '97 which was very successful and generated new interest in the activities and membership benefits of the Association. The liaison between EUROGRAPHICS and Siggraph continues to develop well.

Dr Sillion questioned an announcement for Graphicon '98 which stated that the event was being organized in close co-operation with EUROGRAPHICS and would be held in the UK. Professor Arnold said that this event had been proposed some time ago and the organizers had been advised to talk to EUROGRAPHICS. As far as he was aware, no approach has been made. He expressed regret at this new direction apparently being taken by the Graphicon conference.

3.6. New Fellows of the Association

The Chairman reported that Carl Machover had been elected to Fellowship of the Association during the year. A special presentation was made to him in conjunction with his 70th Birthday celebrations.

A meeting of the Fellows was held during Eurographics '97, at which Richard Guedj and Werner Purgathofer were elected to Fellowships. Richard Guedj has been instrumental in the development of computer graphics over the past 20 years; the Seillac I and II workshops which he organized in the 1970's have had a profound influence on the development of standards for computer graphics world-wide.

3.7. The Future of the Association

The Chairman said that the Association has a very strong programme of events. The Executive Committee have striven to reduce the cost of events and also the cost of membership of the Association. More attention is being paid to electronic publishing and electronic delivery of membership services.

There is a need for an increase in volunteer effort in the Association and the Chairman stressed that it is very important to promote the activities of the Association to new audiences. The Chairman stressed three ways in which members can support the Association in this critical phase:

- Recruit new members. Membership application forms are on the web site; other promotional materials are available from the secretary.
- Encourage your colleagues to play an active role in the Association; please send offers of help to the Chairman: chairman@eg.org

- Keep a watch on the EUROGRAPHICS home page; lists of jobs for which volunteers are sought will be posted there.

He also stressed the importance of joining the EUROGRAPHICS members email list; the Executive Committee want to increase the use of email as a communication channel with the membership. It is therefore very important that all members with email accounts join this list. Members may register for the list through the web site. Use of the list is strongly controlled; only Executive Committee members may send email to the members list.

4. Presentation of Accounts

The Treasurer, David Duce, presented the financial reports. The General Assembly was presented with audited accounts for the twelve month period 1 January to 31 December 1996 and interim accounts from 1 January to 30 June 1997. A budget for the calendar year 1998 was presented later in the meeting. Written reports from the Treasurer and the Auditor were distributed to the members present.

4.1. Internal Accounts

Table 1 reports income and expenditure on the membership account and compares this with the budget for the period, which was agreed by the General Assembly in August 1996. The actual membership income

Income	Actual	Budget	Difference
Membership fees	86,205.22	99,400	-13,194.78
Conf. surplus	20,265.21	1,000	19,265.21
Royalties	14,197.30	14,800	-602.70
Bookshop	59,967.40	71,600	-11,632.60
Bank interest	11,477.75	10,100	1,377.75
	<u>192,112.88</u>	<u>196,900</u>	<u>-4,787.12</u>
Expenditure			
Executive Board	3,569.18	12,000	-8,430.82
Futures Wksh.	1,659.04	5,000	-3,340.96
Prof. Board	0.00	5,000	-5,000.00
Chapters	1,320.00	3,400	-2,080.00
Workshop Board	1,947.45	6,000	-4,052.55
Ops - Secretary	42,097.01	50,000	-7,902.99
Ops - Treasurer	12,462.47	19,000	-6,537.53
Ops-Taxation	3,006.12	9,100	-6,093.88
Promotions Brd	4,336.41	15,000	-10,663.59
Publicns Brd	54,477.74	50,400	4,077.74
Bookshop	48,927.80	64,300	-15,372.20
	<u>173,803.22</u>	<u>239,200</u>	<u>-65,396.78</u>
Surplus/Deficit	<u>18,309.66</u>	<u>-42,300</u>	<u>60,609.66</u>

Table 1: Internal Accounts 1996

shown is the total amount received for 1997 subscriptions which includes 22,600 Sfr paid during 1995 and excludes 12,800 Sfr for 1997 membership renewal paid in 1996.

Table 2 shows the state of the repayment conference accounts. This is money which the Association spends on behalf of conferences, and at the close of each event, is reimbursed in full to the Association. Expenditure has occurred in more than one financial period. The column labelled Cumulative gives the total income and expenditure under each heading. The column labelled 1996 gives expenditure and income between January and December 1996. Repayment of

	Cumulative	1996
EG95 Income	56,361.95	56,361.95
EG95 Expenditure	56,361.95	0.00
Surplus/Deficit	0.00	56,361.95
EG96 Income	0.00	0.00
EG96 Expenditure	1,055.00	1,055.00
Surplus/Deficit	-1,055.00	-1,055.00
EG97 Income	0.00	0.00
EG97 Expenditure	1,104.67	0.00
Surplus/Deficit	-1,104.67	0.00
Overall Surplus/Deficit	-2,159.67	55,306.95

Table 2: Repayment Accounts

the loan to EUROGRAPHICS '95 Was received during 1996.

4.2. Audited Accounts

The Auditor's Report is reproduced at the end of these minutes. The Profit and Loss Account for 1996 is shown in table 3 and the Balance Sheet in table 4.

In the audited accounts, the EG '96 account stands at 1,055 Sfr and the EG '97 account at 1,176.44 Sfr.

For information, table 5 summarises the capital and results reported in the audited accounts over recent years.

1. Bank interest has fallen significantly because of a fall in interest rates in Switzerland.
2. The conference surplus line is complex and is different in the internal and audited accounts because of the different ways in which the results of the EG 95 event were reported in each. Income from EG'96 will appear in the 1997 accounts.
3. The Bookshop income line has also been complicated by the way the results of EG 95 were treated in the internal and audited accounts,
4. Almost all Boards underspent. The most significant being the Promotions Board (the underspend

	1994	1995	1996
Capital at year end	334,212.15	349,710.26	343,484.70
Surplus/(Loss)	(9,0451.21)	15,498.11	(6,225.56)

Table 5: Assets 1994 - 1996

	1996	1995		1996	1995
	Sfr.	Sfr.	Assets	Sfr.	Sfr.
Income			Cash	3,738.44	6.13
Subscription	86,211.55	87,280.25	Bank	175,380.77	110,013.33
Repayment on book sales	73,167.40	37,531.26	Short term deposit	200,000.00	200,000.00
Bank interest	1,204.39	974.66	Federal withholding tax	1,460.95	7,265.85
Short term deposit interests	3,008.35	7,975.05	Debtors	0.00	59,720.00
Conference surplus	0.00	69,522.93	Deposit	699.50	680.80
Royalties et al.	16,200.19	12,948.40	EG '96 account	1,055.00	0.00
	<u>179,791.88</u>	<u>216,232.55</u>	EG '97 account	1,176.44	1,176.44
Expenditure				<u>383,511.10</u>	<u>378,862.55</u>
Executive Board	5,268.02	10,598.18	Liabilities		
Workshop Board	1,947.45	671.07	Accounts payable	40,026.40	29,152.29
Chapters	1,260.00	3,393.00	Fortune	343,484.70	349,710.26
Secretariat	42,097.02	39,670.13		<u>383,511.10</u>	<u>378,862.55</u>
Treasurer	14,287.54	17,091.69			
Promotion Board	4,599.24	5,252.67			
Bkshp. and Publ. Brd.	103,405.52	109,516.30			
Professional Board	0.00	8,663.83			
Conference loss	13,152.65	0.00			
Exchange difference	0.00	377.57			
	<u>186,017.44</u>	<u>200,734.44</u>			
Result					
(Loss) profit for period	(6,225.56)	15,498.11			

Table 3: Profit and Loss Account (January 1 to 31 December 1996) (with comparative figures for 1995)

on the Professional Board arises because EG withdrew from CEPIS and no travel costs have been incurred by the Board). The Bookshop underspend is due at least in part to the fact that orders for EG publications from the Bookshop have fallen and hence there has been no necessity to print more stock.

- Expenditure on the Executive Board and Future Planning Workshop, shown separately in the internal accounts, have been combined in the audited accounts.

There were no questions on the accounts.

Professor Arnold proposed that the audited accounts be approved, seconded by Dr Bono. The motion was carried, nem con.

Table 4: Balance Sheet as at December 31st, 1996 (with comparative figures for 1995)

4.3. Forecast for 1997

Table 6 reports income and expenditure on the membership account for the period 1 January to 30 June 1997 and compares this with the budget for the 1997 financial year. This budget was approved by the General Assembly in August 1996. A forecast of expenditure to 31 December 1997 is given in the second column.

On the conference repayment accounts, balances are currently EG'97 -16,104.67, including advance of 15,000 Sfr; EG '98, -17.50 Sfr. It is anticipated that EG '98 will request an advance payment, but the size of this is not yet known to the treasurer. Repayment of the balance on the EG'97 account is due after the conference closes. The outstanding balance on the EG'96 repayment account was paid in March 1997.

Under the assumptions made, the prediction for the end of year situation is quite healthy.

5. Appointment of Auditors

Dr Krammer proposed that Antoine Richard SA be appointed auditors for the financial year commencing 1 January 1998. Professor Hopgood seconded. The motion was carried nem con.

Income	To June	Forecast	Budget	Difference
Membership fees	106,862.11	94,000	74,400	19,600
Conference surplus	39,250.65	49,000	45,000	4,000
Royalties	6,203.41	6,000.00	12,000	-6,000
Bookshop	18,875.13	60,000.00	62,600	-2,600
Interest/tax return				
Deposit accounts	1,390.14	2,000	5,400	-3,400
	<u>172,581.44</u>	<u>211,000</u>	<u>199,400</u>	<u>11,600</u>
Less Expenditure				
Executive Board	2,922.79	6,000	12,000	-6,000
Professional Board	0.00	0	5,000	-5,000
Chapters	143.16	2,000	2,300	-300
Workshop Board	0.00	1,000	5,000	-4,000
Central Secretariat	21,258.37	43,000	45,000	-2,000
Treasurer	7,242.38	13,000	19,000	-6,000
Taxation	1,977.20	4,000	7,900	-3,900
Promotions Board	1,044.98	6,000	10,000	-4,000
New Act. - Elect. Serv. and GVE	0.00	0	5,000	-5,000
Publications Board	17,859.68	63,000	46,800	16,200
Bookshop	4,663.65	47,000	51,200	-4,200
	<u>57,112.21</u>	<u>185,000</u>	<u>214,200</u>	<u>-29,200</u>
Surplus/Deficit	<u>115,469.23</u>	<u>26,000</u>	<u>-14,800</u>	<u>40,800</u>

Table 6: Forecast Income and Expenditure 1997

6. Executive Committee Elections

6.1. Results of the 1997 Elections

The Chairman reported the results of the 1997 elections. 177 ballot forms were returned; one form was declared void (the member voted for eight candidates). There were regional vacancies in regions 6 and 7.

Candidate	Region	Votes	
Bergeron	8	83	Elected
Brunet	6	112	Elected
Daehlen	4	56	
Duce	1	108	Elected
Goebel	2	67	
Herman	3	76	Elected
Mueller	2	72	
Post	3	87	Elected
Purgathofer	7	114	Elected
Sillion	5	91	Elected
Skala	7	75	
Vinacua	6	53	

The Chairman congratulated those who had been elected and thanked those who were not elected for their support of the Association. Dr Kjell Dahl retires from the Executive Committee at the end of 1997 and

did not wish to stand for reelection. The Chairman recorded the Association's thanks to him for his services to the Association as an Executive Committee member over many years.

The composition of the Executive Committee will be:

Until 31 December 1998. Arnold (1), Coquillart (5), Hansmann (2), Hewitt (1), Mantyla (4), Mumford (1), Teixeira (6).

Until 31 December 1999. Bono (8), Encarnacao (2), Fellner (2), ten Hagen (3), Rossignac (8), Vandoni (5), Willis (1).

Until 31 December 2000. Bergeron (8), Brunet (6), Duce (1), Herman (3), Post (3), Purgathofer (7), Sillion (5).

The numbers in brackets after each name indicate the region to which the member belongs. There will be one regional vacancy in each of regions 4 and 6 in the 1998 elections. The composition of the electoral regions is:

1. United Kingdom, Ireland.
2. Germany.
3. Netherlands, Belgium, Luxembourg, Liechtenstein.
4. Norway, Sweden, Denmark, Finland, Estonia, Latvia, Lithuania, Iceland.

5. Italy, Switzerland, France, Monaco, Malta.
6. Spain, Portugal, Andorra.
7. Rest of Europe.
8. Rest of the World (non-European).

6.2. Appointment of Nominating Committee

The General Assembly appoints two members to a Nominating Committee whose function is to nominate candidates for the Executive Committee elections. The Executive Committee has appointed D.A. Duce and F. Post.

X. Pueyo and A. Chalmers were elected to represent the General Assembly.

7. Budget and Forward Look

The Chairman described a proposal from the Executive Committee to reduce the membership fees for 1998, brought about by the new Computer Graphics Forum contract and savings on general expenditure. The proposal was to provide three membership options in 1998 offering different forms of access to the journal:

	Sfr
Electronic access only	110
Paper only	140
Paper and electronic	170

For the electronic options, members will be given password protected access to the journal via the WWW. This includes access to the conference proceedings. In addition, members will receive an archival CD-ROM at the end of the volume. For the paper options, members will receive all issues of the journal, including the conference proceedings.

Dr Sillion asked if members would get the CD-ROM if they opt for the paper only option. The treasurer indicated that it was not planned to include the CD-ROM as part of the standard package for the paper only option, but it might be possible to purchase it separately from the bookshop. He also said that the options would be reviewed after one year to see whether members were happy with the benefits provided by each.

With this background, the Treasurer presented the budget for 1998 and forward look until 2002, shown in table 7. Figures are K Sfr. He explained that the forward look beyond 1999 was provisional. It has been assumed that the membership profile and fee structure is flat over the period of the forward look. It is also assumed that the uptake of the three membership

options for Computer Graphics Forum is equal. If the uptake is not evenly divided, the effect on the income is slight.

1. The conference and workshops surplus figure for 1998 is made on the assumption that EUROGRAPHICS '97 will break even. For later years, an income of 16K Sfr per annual event is assumed. It is probable that the income from workshops in 1998 will exceed the 10K Sfr assumed in this budget.
2. The education services budget of 2K Sfr is a carry over item from the 1997 budget; not all the expenditure allocated to this activity in the 1997 budget will occur in 1997.
3. A contingency line for new activities is included in the 1998 budget.

There were no questions on the proposal.

Acceptance of the proposals for new membership fees for 1998 was proposed by Dr Herman and seconded by Dr Kansy. The proposal was carried nem con.

Acceptance of the budget for 1998 as presented was proposed by Professor Arnold and seconded by Dr Torres. The proposal was carried nem con.

The Treasurer explained that Institutional Membership fees will remain unchanged.

8. Executive Board 1998

The Chairman announced the composition of the Executive Board for 1997.

Chairman	W.T. Hewitt
Vice-Chairs	F. Post D. Fellner
Secretary	C.E. Vandoni
Treasurer	D.A. Duce
Asst. Treasurer	D. Fellner
Executive Board	W.T. Hewitt
Operations Board	C.E. Vandoni
Workshops Board	H. Mueller
Publication Board	W. Purgathofer
Promotions Board	D.B. Arnold (co-chair t.b.a.)
Professional Board	P.J. Willis

The Chairman explained that Professor Duce had indicated that he wished to give up the Treasurer role at the end of 1998. Dr W. Hansmann has accepted the position of Treasurer designate and will work with Professor Duce during 1998. The Executive Committee are also seeking a person to act as minutes secretary and a second co-chair for the Promotions Board.

	98	99	00	01	02
Income					
Member fees	100	100	100	100	100
Royalties	6	5	4	3	2
Conf. and Wkshop surplus	10	26	26	27	27
B'shop and Procs.	32	32	33	33	33
Interest	3	5	5	5	5
	<u>151</u>	<u>168</u>	<u>168</u>	<u>168</u>	<u>167</u>
Expenditure					
Exec. Brd.	6	6	7	7	7
Prof. Brd.	1	1	1	1	1
W'shps Brd.	5	5	6	6	6
Chapters	3	3	3	3	3
Operations					
Secretary	43	45	47	49	52
Treasurer	12	13	13	14	15
Taxation	4	4	4	4	4
Promotions	10	11	11	12	12
New activities					
- Education Serv.	2				
Publications	44	47	50	53	56
B'shop and Procs.	29	30	30	30	31
Contingency	5				
	<u>164</u>	<u>165</u>	<u>172</u>	<u>179</u>	<u>187</u>
Surplus/(Deficit)	<u>-13</u>	<u>3</u>	<u>-4</u>	<u>-11</u>	<u>-20</u>

Table 7: Budget for 1998 and Forward Look


9. Date of Next Meeting

The next meeting will be held during EUROGRAPHICS '98 in Lisbon, Portugal on Thursday 3rd September 1998.

10. Any Other Business

There was no further business and the meeting closed at 18.35.

Antoine Richard

 Membre de la Chambre fiduciaire

REPORT OF THE STATUTORY AUDITOR
TO THE GENERAL MEETING OF
EUROGRAPHICS ASSOCIATION
GENEVA

As auditor of your Association, I have examined the accounts for the year ended December 31st, 1996, in accordance with the provisions of the law.

I have come to the conclusion that :

- the balance sheet of profit and loss account are in agreement with the books,
- the books of account have been properly kept,
- the financial position and the results of operations are presented in accordance with generally accepted accounting principles.

Based on the result of my examination, I recommend that the accounts submitted to you be approved.

Geneva, July 30, 1997


Antoine RICHARD

Enclosures : Balance sheet
Profit and loss account